

## NOTICE AND AGENDA OF REGULAR MEETING

GROUNDWATER SUSTAINABILITY AGENCY FOR THE WESTERN MANAGEMENT AREA  
IN THE SANTA YNEZ RIVER GROUNDWATER BASIN

HELD AT

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT, MEETING ROOM  
3745 CONSTELLATION RD, LOMPOC, CALIFORNIA

AT 10:00 A.M. WEDNESDAY, NOVEMBER 15, 2023

---

### Optional remote public participation is available via Telephone or ZOOM

To access the meeting via telephone, please dial: 1-669-900-6833  
or via the Web at: <http://join.zoom.us>

“Join a Meeting” - **Meeting ID 829 3137 3188 Meeting Passcode: 421033**

\*\*\* Please Note \*\*\*

The above teleconference option for public participation is being offered as a convenience only and may limit or otherwise prevent your access to and participation in the meeting due to disruption or unavailability of the teleconference line. If any such disruption of unavailability occurs for any reason the meeting will not be suspended, terminated, or continued.

Therefore in-person attendance of the meeting is strongly encouraged.

---

### AGENDA OF REGULAR MEETING

1. Call to Order
2. Update on agency representatives on the WMA GSA Committee
3. Roll Call
4. Additions or Deletions to the Agenda
5. Public Comment (Any member of the public may address the Committee relating to any non-agenda matter within the Committee’s jurisdiction. The total time for all public comment shall not exceed fifteen minutes and the time allotted for each individual shall not exceed five minutes. No action will be taken by the Committee at this meeting on any public comment item.)
6. Review and consider approval of meeting minutes of September 27, 2023
7. Review and consider approval of Financial Statements and Warrant List
8. Receive update on Joint Powers Agreement for the WMA
9. Receive presentation on Proposition 68 Grant Award
10. Update on WMA CAG meeting of November 6, 2023
11. Receive Draft Schedule of Santa Ynez River Valley Groundwater Basin GSA meetings for 2024 and consider returning to quarterly regular meetings with special meetings, as needed
12. Next WMA GSA Regular Meeting, Wednesday, December 20, 2023, at 10:00 a.m. at Vandenberg Village Community Services District, Meeting Room, 3745 Constellation Rd, Lompoc, California
13. WMA GSA Committee reports and requests for future agenda items
14. Adjournment

[This agenda was posted 72 hours prior to the scheduled regular meeting at 3669 Sagunto Street, Suite 101, Santa Ynez, California, and SantaYnezWater.org in accordance with Government Code Section 54954. In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Santa Ynez River Water Conservation District at (805) 693-1156. Advanced notification as far as practicable prior to the meeting will enable the GSA to make reasonable arrangements to ensure accessibility to this meeting.]

## **MEETING MINUTES**

### **Groundwater Sustainability Agency for the Western Management Area in the Santa Ynez River Groundwater Basin September 27, 2023**

A regular meeting of the Groundwater Sustainability Agency (GSA) for the Western Management Area (WMA) in the Santa Ynez River Groundwater Basin was held on Wednesday, September 27, 2023, at 10:00 a.m. at the Vandenberg Village Community Services District Board Room, 3745 Constellation Road, Lompoc, California.

WMA GSA Committee Members Present: Jeremy Ball, Chris Brooks, Myron Heavin, and Steve Jordan

WMA GSA Non-Voting Acting Alternate Committee Member Present (Video Conference):  
Meighan Diethofer

WMA GSA Alternate Committee Members Present: Cynthia Allen, and Ron Stassi

Staff Present: Joe Barget, Bill Buelow, Amber Thompson, and Kristin Worthley

Others Present (in person): Doug Circle, Carol Redhead, and Charles Witt

Others Present (Video Conference): Matt Brady, Ken Domako (VSFB), John Fio (EKI), Anita Regmi (DWR), Matt Scudato, and Matt Young

#### **1. Call to Order and Roll Call**

WMA GSA Committee Chair Chris Brooks called the meeting to order at 10:00 a.m. and asked Mr. Bill Buelow to call roll. Four Committee Members and one non-voting Acting Alternate Committee Member were present providing a quorum. In addition, two WMA GSA Alternate Committee Members were present.

#### **2. Additions or Deletions to the Agenda**

No additions or deletions were made.

#### **3. Public Comment**

Mr. Doug Circle, on behalf of the Santa Ynez Water Group, made a public comment regarding agriculture landowner representation in future WMA GSA governance. He requested the opportunity to work with the WMA GSA Committee and that the topic be added as an agenda item for a future meeting.

**4. Review and Consider Approval of Meeting Minutes of August 23, 2023**

The minutes of the WMA GSA Committee meeting on August 23, 2023, were presented for GSA Committee approval. There was no discussion or public comment.

WMA GSA Committee Member Myron Heavin made a MOTION to approve the minutes of August 23, 2023, as presented. GSA Committee Member Jeremy Ball seconded the motion and it passed 4-0 by voice vote.

**5. Review and Summary of Request(s) for WMA GSA Written Verification under Executive Order N-7-22 for well permits processed by County EHS in the WMA**

**a. APN 099-100-045: Willett Family Trust**

Mr. Buelow presented GSI Water Solution's Review of Well Application in the Santa Ynez River Valley Groundwater Basin, Western Management Area (WMA) APN: 099-100-045 (WP#5581) Willett 2016 Family Trust, dated September 22, 2023. Discussion followed. There was no public comment.

WMA GSA Committee Member Steve Jordan made a MOTION to issue a well verification for APN 099-100-045 (WP#5581) Willett 2016 Family Trust Committee Member Myron Heavin seconded the motion. There was no further discussion or public comment. The motion passed unanimously by voice vote.

**6. Receive Update from Ad-Hoc Committee on WMA CAG Applications**

Mr. Buelow read the September 27, 2023, memorandum from the WMA GSA Citizen Advisory Group (CAG) Ad-Hoc Committee regarding the selected Slate of Applicants for the WMA CAG. The Ad-Hoc Committee recommended the following applicants be appointed to the WMA CAG: Karen Kistler, Ken Domako, Charlie Witt, Rick Menard, Giovanni Cuadra, Gregory Gonzalas, and Victor Gallegos with Jeff Martine as an alternate. Discussion followed. WMA GSA Committee Member Steve Jordan thanked Doug Circle and the Santa Ynez Water Group for encouraging some agricultural candidates to apply and he considers the recommended slate is a good cross section of representation. No public comment was received.

WMA GSA Committee Member Jeremy Ball made a MOTION to appoint the slate of applicants to be WMA CAG members and alternate, as recommended by the Ad-Hoc Committee. WMA GSA Committee Member Steve Jordan seconded the motion and it passed unanimously by voice vote.

**7. Receive Staff Update on SGMA Governance**

Mr. Buelow requested the meeting dates for each member agency governing body as to when they will consider ratifying the WMA JPA that was endorsed by the WMA GSA Committee on August 23, 2023. Representatives from each member agency reported out. Vandenberg Village CSD will consider the item on October 3<sup>rd</sup>, City of Lompoc on October 17<sup>th</sup>, Mission Hills CSD on October 18<sup>th</sup>, Santa Ynez River Water Conservation District on

December 6<sup>th</sup>, and the County of Santa Barbara in December 2023. Discussion followed. No public comment was received.

**8. Consider Adoption of Draft Resolution No. WMA-2023-001 “A RESOLUTION REQUIRING LANDOWNERS IN THE WESTERN MANAGEMENT AREA OF THE SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN GROUNDWATER SUSTAINABILITY AGENCY TO COMPLETE A WELL REGISTRATION FORM”**

Mr. Buelow presented Resolution No. WMA-2023-001 “A RESOLUTION REQUIRING LANDOWNERS IN THE WESTERN MANAGEMENT AREA OF THE SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN GROUNDWATER SUSTAINABILITY AGENCY TO COMPLETE A WELL REGISTRATION FORM”. He reported that staff has corrected some typographical errors found in the resolution since posting for committee and public review. He advised that this resolution is the first step needed to develop a Well Registration Policy.

Discussion followed and public comment was received. WMA GSA Committee Member Steve Jordan recommended keeping only one database for use by both the Santa Ynez River Water Conservation District (SYRWCD) and the WMA GSA. He also recommended that one agency do all the work and one invoice be created in future to include both SYRWCD and GSA charges. WMA GSA Committee Member Jeremy Ball recommended consideration of efficient methods and procedures for WMA GSA to be partners with well owners. Mr. Doug Circle recommended that the GSA have a person knowledgeable about wells, the basin and agriculture be available to landowners during the registration process similar to what Los Alamos did already. WMA GSA Committee Member Myron Heavin preferred that the same registration form be used by all three GSAs in the basin and requested if an electronic version could be developed that could be used to create a database.

WMA GSA Committee Member Myron Heavin made a MOTION to adopt Resolution No. WMA-2023-001 “A RESOLUTION REQUIRING LANDOWNERS IN THE WESTERN MANAGEMENT AREA OF THE SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN GROUNDWATER SUSTAINABILITY AGENCY TO COMPLETE A WELL REGISTRATION FORM”, as amended to correct typographical errors. WMA GSA Committee Member Steve Jordan seconded the motion and it passed unanimously by voice vote.

**9. Receive Staff Update on SGMA Implementation Grant Award**

Mr. Buelow reported that the Santa Ynez River Valley Basin was awarded \$5,534,000 from Department of Water Resources (DWR) SGM Grant Program’s SGMA Implementation, Round 2 and provided the DWR’s award list showing the SGMA implementation components and recommended awards. He reported that Santa Ynez River Water Conservation District will receive the DWR Grant Agreement and will execute it on behalf of the three GSAs. He advised that this grant does not have a matching funds requirement but does require the GSAs to spend money on implementation efforts and submit reimbursement requests to receive the grant funds and anticipates a retention of funds held by DWR as was the process for the last grant. The grant period is through July

2026. He thanked the City of Lompoc and their consultant, John Fio, EKI, for their tremendous involvement and help with the grant application to secure funding for 100% of the requested amount to benefit the basin.

Discussion followed. There was no public comment.

**10. Discuss WMA Future Cost-Sharing Agreement and Funding of Future WMA Projects**

Mr. Buelow presented the Staff Memorandum dated September 27, 2023, regarding Development of Cost Sharing for WMA Projects. WMA GSA Committee Member Steve Jordan recommended a goal to be that the WMA GSA be fully self-funded and self-sufficient by raising funds through property tax and/or pump charges by July 1, 2024. Discussion followed.

By unanimous consensus, the WMA GSA Committee directed staff to develop a cost sharing agreement for future WMA GSA project expenses and report to the committee at a future meeting. WMA GSA Committee Member Jeremy Ball further requested the staff reaffirm the time sensitivity and necessity of seed money with a time phase budget or timeline.

**11. Next WMA GSA Regular Meeting, Wednesday, October 25, 2023, 10:00 a.m. at Vandenberg Village Community Services District, Meeting Room, 3745 Constellation Rd., Lompoc**

WMA GSA Committee Chair Chris Brooks announced the next WMA GSA regular meeting will be Wednesday, October 25, 2023, at 10:00 a.m., at the Vandenberg Village Community Services District Board Room, 3745 Constellation Road, Lompoc, California. Mr. Buelow advised that if there were no well verifications or other business, then the meeting may be cancelled with at least a week's notice.

**12. WMA GSA Committee reports and requests for future agenda items**

WMA GSA Committee Member Myron Heavin requested that the water softener issue in Lompoc Valley be on a future agenda.

WMA GSA Committee Member Steve Jordan requested that WMA GSA future governance and considering addition of an agriculture representative for the WMA JPA be on a future agenda.

**13. Adjournment**

WMA GSA Committee Chair Chris Brooks adjourned the meeting at 11:32 a.m.

---

Chris Brooks, Chairman

---

William J. Buelow, Secretary

**WMA GSA**  
**Balance Sheet**  
As of September 30, 2023

	<u>Sep 30, 23</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1150 · Five Star Bank Checking #5978	8,613.17
Total Checking/Savings	<u>8,613.17</u>
Total Current Assets	<u>8,613.17</u>
<b>TOTAL ASSETS</b>	<u><u>8,613.17</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2300 · Deposits - Well Verification	407.50
Total Other Current Liabilities	<u>407.50</u>
Total Current Liabilities	<u>407.50</u>
Total Liabilities	407.50
Equity	
3000 · Retained Earnings	27,450.40
32000 · Unrestricted Net Assets	-15,397.24
Net Income	<u>-3,847.49</u>
Total Equity	<u>8,205.67</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>8,613.17</u></u>

**WMA GSA**  
**Profit & Loss YTD Comparison**  
July through September 2023

	<u>Jul - Sep 23</u>	<u>Jul - Sep 23</u>
<b>Income</b>		
4600 · Interest Income	3.26	3.26
<b>Total Income</b>	<u>3.26</u>	<u>3.26</u>
<b>Expense</b>		
5330 · Outside Staff Support	300.00	300.00
5350 · Public Relations	72.00	72.00
6500 · GSP Implementation	3,478.75	3,478.75
<b>Total Expense</b>	<u>3,850.75</u>	<u>3,850.75</u>
<b>Net Income</b>	<u><u>-3,847.49</u></u>	<u><u>-3,847.49</u></u>

**WMA GSA**  
**Transaction Detail by Account**  
 July through September 2023

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Clr</u>	<u>Split</u>	<u>Amount</u>	<u>Balance</u>
2300 · Deposits - Well Verification							<b>Balance Forward:</b>		<b>1,200.00</b>
	General Journal	07/12/2023	Deposit	Sea Smoke, Inc.	Sea Smoke, Inc. Deposit		1150 · Five Star Bank Checking #5978	1,200.00	2,400.00
	Bill	07/13/2023	02041.001-3	GSI Water Solutions			2000 · Accounts Payable	-1,200.00	1,200.00
	Bill	08/14/2023	02041.001-4	GSI Water Solutions			2000 · Accounts Payable	-890.00	310.00
	General Journal	08/21/2023	Deposit	Willett	Willett Deposit		1150 · Five Star Bank Checking #5978	1,200.00	1,510.00
	Bill	09/01/2023	02041.001-5	GSI Water Solutions	Willets		2000 · Accounts Payable	-792.50	717.50
	Bill	09/01/2023	02041.001-5	GSI Water Solutions	Rita's Crown		2000 · Accounts Payable	-310.00	407.50
Total 2300 · Deposits - Well Verification								<u>-792.50</u>	<u>407.50</u>
<b>TOTAL</b>								<u><b>-792.50</b></u>	<u><b>407.50</b></u>



**GROUNDWATER SUSTAINABILITY AGENCY FOR THE  
WESTERN MANAGEMENT AREA (WMA)  
IN THE SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN**

**JULY 2023 WARRANT LIST FOR COMMITTEE APPROVAL**

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1011	07/13/23	GSI Water Solutions	May 2023 Well Verification Review (paid by Well Owner Deposits)	\$ 1,200.00
1012	07/13/23	Stetson Engineers	May 2023 Engineering Service (GSP Implementation Support)	\$ 1,138.50
<b>MONTH TOTAL</b>				<b>\$ 2,338.50</b>

**AUGUST 2023 WARRANT LIST FOR COMMITTEE APPROVAL**

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1013	08/18/23	GSI Water Solutions	July 2023 Well Verification Review (paid by Well Owner Deposits)	\$ 890.00
1014	08/18/23	Stetson Engineers	June 2023 Engineering Service (GSP Implementation Support)	\$ 473.00
<b>MONTH TOTAL</b>				<b>\$ 1,363.00</b>

**SEPTEMBER 2023 WARRANT LIST FOR COMMITTEE APPROVAL**

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1015	09/29/23	GSI Water Solutions	August 2023 Well Verification Review (paid by Well Owner Deposits)	\$ 1,102.50
1016	09/29/23	Onsite Computers	Office 365 Basic License (email) - wma@SantaYnezWater.org	\$ 72.00
1017	09/29/23	Stetson Engineers	July & August 2023 Engineering Service (GSP Implementation Work)	\$ 1,867.25
1018	09/29/23	Valley Bookkeeping	2023 3rd Quarter Bookkeeping (July, August, September 2023)	\$ 300.00
<b>MONTH TOTAL</b>				<b>\$ 3,341.75</b>

**TOTAL CHECKS THIS QUARTER: \$ 7,043.25**

**Santa Ynez River Valley Groundwater Basin**  
**2024 Regular GSA Meetings**

**CMA GSA Committee**

Mondays, 10:00 am  
 Buellton City Council Chambers

January 22	Meeting
<b>February 26</b>	<b>Regular Meeting (Quarterly Business)</b>
March 25	Meeting
April 22	Meeting
<b>May 20 *</b>	<b>Regular Meeting (Quarterly Business)</b>
June 24	Meeting
July 22	Meeting
<b>August 26</b>	<b>Regular Meeting (Quarterly Business)</b>
September 23	Meeting
October 28	Meeting
<b>November 18 *</b>	<b>Regular Meeting (Quarterly Business)</b>
December 16 *	Meeting

**EMA GSA Committee**

Thursday, 6:30 pm  
 Santa Ynez CSD Meeting Room

January 25	Meeting
<b>February 22</b>	<b>Regular Meeting (Quarterly Business)</b>
March 28	Meeting
April 25	Meeting
<b>May 23</b>	<b>Regular Meeting (Quarterly Business)</b>
June 27	Meeting
July 25	Meeting
<b>August 22</b>	<b>Regular Meeting (Quarterly Business)</b>
September 26	Meeting
October 24	Meeting
<b>November 21 *</b>	<b>Regular Meeting (Quarterly Business)</b>
December 19 *	Meeting

**WMA GSA Committee**

Wednesday, 10:00 am  
 Vandenberg Village CSD Meeting Room

January 24	Meeting
<b>February 28</b>	<b>Regular Meeting (Quarterly Business)</b>
March 27	Meeting
April 24	Meeting
<b>May 22</b>	<b>Regular Meeting (Quarterly Business)</b>
June 26	Meeting
July 24	Meeting
<b>August 28</b>	<b>Regular Meeting (Quarterly Business)</b>
September 25	Meeting
October 23	Meeting
<b>November 20 *</b>	<b>Regular Meeting (Quarterly Business)</b>
December 18 *	Meeting

\* Meeting to be held early due to holidays